SPECIAL RULES OF ORDER FOR 2020 STATE COUNCIL VIRTUAL MEETING

1. Authority. In accordance with the authority of the Supreme Board of Directors under Section 9 of the Constitution of the Knights of Columbus, in light of the current coronavirus pandemic emergency, these rules and any procedural directions issued by the Supreme Knight or his designees regarding State Council meetings in 2020 supersede any conflicting provisions in the State Council bylaws or other rules.

2. Virtual Meeting to Be Conducted. The 2020 State Council annual meeting shall be conducted virtually using the technology procedures provided in those directions.

3. Deadline for Designation of Delegates Who Will Actually Participate in Meeting. Each council must provide to the State Secretary the names, membership numbers and telephone numbers for the members who will actually represent the council at the Meeting as delegates. The telephone number provided for a delegate must be the number for the telephone the delegate will use to participate in the meeting, and will constitute a portion of his credentials as a delegate. This information will be provided to the State Secretary no later than seven days prior to the scheduled date of the meeting, through the means designated by the State Secretary. When necessary, changes to this information may be made up to the point in time that is 48 hours prior to the scheduled start of the meeting. At that point, the State Secretary and the Credentials Committee will finalize the list of delegates. No further changes may be made after that point, even if this results in a council only having one Delegate, or not being represented at the meeting.

4. Delegate Participation in the Meeting. Delegates will be joined to the meeting through receipt of a phone call from the meeting technology service. The State Deputy or State Secretary will provide instructions as to the time period during which calls are scheduled to be made. If a delegate does not receive a call by the end of the designated time period, or his connection is subsequently dropped, the delegate can call a phone number provided by the State Secretary to join the meeting. He will be screened to verify that he is an official delegate and if his credentials appear to be in order, he will be allowed to join. Each delegate must call from the phone number previously provided to the State Secretary as that delegate's phone number. Delegates attempting to call in from any different phone number may be prevented from participating. Each delegate is responsible for his connection to the telephone conference call. No action taken at the meeting shall be invalidated on the grounds that the loss of, or poor quality of, a delegate's individual connection prevented him from participating in the meeting. Delegates' phones need not be muted. A designee of the State Deputy will control muting as needed for the meeting. If a delegate's connection is causing undue interference with the meeting, the State Deputy may direct that the connection be terminated.

5. Quorum. The continued presence of a quorum shall be determined by the list of participating delegates provided by the system. The presence of a majority of those on the official roll of participating delegates submitted by the Credentials Committee at the meeting will constitute a quorum.

6. Recognition to Speak. To seek recognition to speak, a delegate with the right to do so shall press *3 on his phone. He may be screened by the State Deputy's designee(s) to verify his intent to speak. The delegate shall not mute his phone. If the delegate has the right to address the meeting, the presiding chairman at the time will recognize him and allow him to address the meeting.

7. Method of Voting. All voting shall be conducted through secret electronic balloting by pressing numbers or symbols on delegates' phones as instructed by the State Deputy unless, due to technological problems, another voting method is directed by the State Deputy.

8. Presentation of Minutes of Last Meeting, Reports of Officers and Committees, Resolutions, etc. The State Deputy may cause the minutes of the last meeting, reports of state officers, committees and other such matters, to be presented to the delegates in advance of the meeting through an alternate format such as posting on the State Council website, email, US mail, or another appropriate method. The presentation of these materials in this manner shall satisfy the requirement to present them to the delegates in full during the meeting.

9. Limitation on Resolutions for Consideration at the 2020 Supreme Council Meeting. In light of the expense associated with conducting virtual state meetings, which is based on the duration of each meeting and the number of delegates in attendance, it is strongly recommended that State Councils limit the number of resolutions that would be forwarded to the Supreme Secretary for consideration at the Supreme Convention, bearing in mind that certain resolutions may require extended discussion and selecting only those that are absolutely necessary.

10. Participation of the vendor's representative(s). Representative(s) from the approved vendor are authorized to attend every State Council Meeting to assist in technical matters, if required.